



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



September 30, 2004

Superintendent
School District/PSA
Street Address:
City, State Zip

Dear Superintendent:

A review of the 2003-04 Adequate Yearly Progress (AYP) results for schools in your district indicates that the school(s) listed on Attachment A are identified for improvement. The district must immediately implement the consequences required by the No Child Left Behind Act of 2001 (NCLB) for Title I schools that have been identified for Improvement, Continuing Improvement, Corrective Action, or Restructuring. A detailed packet of information and guidance to assist with implementation of the requirements is included in this mailing. An alphabetical list of schools required to implement NCLB consequences is also included as Attachment A. A contact sheet must be filled out and returned to the Michigan Department of Education (MDE) for all schools listed on Attachment A, including non-Title I schools.

The Michigan Department of Education is required to file a report with the United States Department of Education (USDOE) regarding the implementation of NCLB consequences. A technical assistance packet for each of the phases is enclosed to help your district meet the requirements for each AYP phase and to track the requirements. Each district receiving this letter must submit to MDE by October 29, 2004:

- the contact sheet (Attachment B) for each Title I or non-Title I school listed in Attachment A;
- the completed phase appropriate checklist for each Title I school listed on Attachment A; and
- the documentation included in the checklist as required for that phase of improvement.

For schools identified for Improvement (Phase One), you will be required to verify that you have informed parents of their option to transfer their child to another school not identified for improvement. This includes both Public School Academies/Charters and traditional K-12 schools.

For schools identified for Continuing Improvement (Phase Two), Corrective Action (Phase Three), Planning for Restructuring (Phase Four), or Implementation of Restructuring Plan (Phase Five), you will be required to verify that you have informed parents of their option to transfer their child to another school not identified for improvement and the option of obtaining supplemental educational services.

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In a later report to the USDOE, MDE is required to report the number of students choosing to attend another school and the number of students receiving supplemental educational services. Please set up a data collection system to provide this information to the MDE when requested.

It is incumbent on all of us to embrace both the spirit and the intent of the federal law and to ensure that parents are made aware of the options available to them, and for each of us to monitor compliance as mandated by NCLB.

If you have any questions about the schools listed on Attachment A, or the actions that must be taken, please contact your regional consultant from the Office of School Improvement, or contact the office at 517-373-3951.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeremy Hughes".

Jeremy M. Hughes, Ph.D.
Chief Academic Officer/Deputy Superintendent
517-335-0011
hughesj@michigan.gov

Attachments

cc: ISD Superintendent
PSA Authorizer

Schools Required to Implement NCLB Consequences During 2004-05

School District/Public School Academy Name

	Phase One Schools Identified for Improvement	Phase Two Schools Continuing to be Identified for Improvement	Phase Three Schools Identified for Corrective Action	Phase Four Schools Planning for Restructuring	Phase Five Schools Implementing Restructuring Plan
School 1		X			
School 2					X
School 3			X		
School 4		X			
School 5					X
School 6	X				
School 7				X	
School 8			X		
School 9				X	
School 10		X			
School 11		X			
School 12				X	
School 13	X				
School 14				X	
School 15				X	
School 16				X	